



**MEETING OF THE LONDON AMBULANCE SERVICE NHS TRUST BOARD  
TO BE HELD IN PUBLIC ON TUESDAY 25<sup>th</sup> SEPTEMBER 2012 AT 09.00 – 13.00  
CONFERENCE ROOM, 220 WATERLOO ROAD, LONDON SE1 8SD**

**AGENDA: PUBLIC SESSION**

ITEM	SUBJECT	LEAD	TAB
1.	<b>Welcome and apologies for absence</b> Apologies received from:		
2.	<b>Patient Story</b> To hear an account of a patient experience	SL	Oral
3.	<b>Declarations of Interest</b> To request and record any notifications of declarations of interest in relation to today's agenda	RH	
4.	<b>Minutes of the Part I meeting held on 21<sup>st</sup> August 2012</b> To approve the minutes of the meeting held on 21 <sup>st</sup> August 2012	RH	TAB 1
5.	<b>Matters arising</b> To review the action schedule arising from previous meetings	RH	TAB 2
6.	<b>Report from Chairman</b> To receive a report from the Trust Chairman on key activities since the last meeting	RH	TAB 3
<b>QUALITY GOVERNANCE AND RISK</b>			
7.	<b>Quality Dashboard and Action Plan</b> To receive the most recent Quality dashboard and progress against the Quality Action Plan	SL	TAB 4
8.	<b>Clinical Quality and Patient Safety Report</b> To receive the monthly report on clinical quality and patient safety	FM/SL	TAB 5
9.	<b>Annual Patient Experiences Report 2011/12</b> To receive the annual report from the Patient Experiences Department	SL	TAB 6
10.	<b>Board Assurance Framework and Corporate Risk Register</b> To receive the Q2 documents	SA	TAB 7
11.	<b>Audit Committee Assurance Report</b> To receive a report from the Audit Committee meeting on 3 <sup>rd</sup> September	CS	TAB 8
12.	<b>Executive Directors Report</b> 12.1 Chief Operating Officer, to receive the integrated board performance report 12.2 Director of Finance, to receive the report on financial performance for month 5, including the cost improvement programme 12.3 Director of Human Resources and Organisation Development, to receive a report on workforce	MF MD CH	TAB 9

<b>STRATEGIC AND BUSINESS PLANNING</b>			
13.	<b>Report from Chief Executive Officer</b> To receive a report from the Chief Executive Officer	MF	TAB 10
14.	<b>Update on the ORH Capacity Review</b> To receive an interim update on the capacity review undertaken by ORH	MF	Oral
<b>GOVERNANCE</b>			
15.	<b>Charitable Funds Annual Report and Accounts 2011/12</b> To approve the Charitable Funds Annual Report and Accounts for 2011/12	MD	TAB 11
16.	<b>Report from Finance and Investment Committee</b> To receive a report from the Finance and Investment Committee meeting on 11 <sup>th</sup> September	RH	Oral
<b>BUSINESS ITEMS</b>			
17.	<b>Report from Trust Secretary</b> To receive the report from the Trust Secretary on tenders received and the use of the Trust Seal	SA	TAB 12
18.	<b>Forward Planner</b> To note the Trust Board forward planner	SA	TAB 13
19.	<b>Any other business</b>	RH	
20.	<b>Questions from members of the public</b>	RH	
21.	<b>Date of next meeting</b> The next meeting of the Trust Board will take place on Tuesday 27 <sup>th</sup> November 2012		