



**Meeting to be held at 10.00am on Tuesday 24<sup>th</sup> November 2009**  
**Conference Room, LAS Headquarters, 220 Waterloo Road, London SE1 8SD**

**Peter Bradley**  
**Chief Executive Officer**

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## **AGENDA**

1. **Welcome & Apologies**
2. **Minutes of the Part I meeting held on 29<sup>th</sup> September 2009**  

To approve the minutes of the meeting held on 29<sup>th</sup> September 2009
3. **Matters Arising – Action log register**
  - 3.1 Minute 77/09 Balanced scorecard report
  - 3.2 Minute 85/09 Audit committee: audit recommendations on drug controls
  - 3.3 Minute 88/09 Airwave radio roll-out
  - 3.3 Minute 94/09 Q2 Finance & governance declarations
  - 3.4 Minute 104/09 Training Plan
  - 3.5 Minute 106/09 Silvertown Olympic site
4. **Formal reports from sub-committees**
  - 4.1 **Audit Committee**  

To receive an oral report of the meeting held on 9<sup>th</sup> November 2009
  - 4.2 **Charitable Funds Committee**  

To receive the minutes of the Charitable Funds Committee meeting held on 29<sup>th</sup> September 2009
  - 4.3 **Annual General Meeting**  

To receive the minutes of the 2008/09 Annual General Meeting

5. **Chairman's Update**
6. **Report of Chief Executive Officer**
7. **Report of Finance Director**
8. **Report of Medical Director**
9. **Winter Planning and Flu Preparedness**  
To receive an update on Pandemic Flu and winter planning arrangements
10. **CQC Re-inspection on the prevention and control of infections**  
To receive a presentation on the management of HCAI; to note the report from the CQC re-inspection on 29<sup>th</sup> October 2009; and to note progress with the action plan
11. **2009/10 Core standards declaration**  
To approve the core standards declaration for 2009/10
12. **Service Improvement Programme (SIP)**
  - 12.1 To receive a progress report on the SIP
  - 12.2 To receive an update on CAD 2010 including identified risks
13. **Application process for becoming an NHS Foundation Trust**
  - 13.1 **Membership strategy**  
To discuss and approve staff side representation on the Council of Governors
  - 13.2 **Integrated business plan**  
To receive an update on progress with the development of the IBP
  - 13.3 **FT application timelines**  
To discuss and agree the proposed timescale and milestones for the FT application
  - 13.4 **Long term financial model**  
To receive an update on progress with the LTFM
14. **Business Cases for approval**  
Event control room
15. **Report of Trust Secretary**
  - 15.1 To note the use of the Trust Seal
  - 15.2 To note the Trust Board and Service Development Committee forward planner from November 2009 to February 2010
  - 15.3 To discuss and approve the proposed schedule of Board meetings for 2010

16. **Trust Board awayday**

To note the summary of actions arising from the awayday on 27<sup>th</sup> October 2009

17. **Questions from Members of the Public**

19. **Any Other Business**

20. **Date of next meeting**

*There will be a meeting of the Service Development Committee on Tuesday 15<sup>th</sup> December 2009.*

*The next Trust Board meeting will be held on Tuesday 26th January 2010 at 10.00am at LAS Headquarters, 220 Waterloo Road, London SE1 8SD.*