



Conference Room, LAS Headquarters, 220 Waterloo Road, London SE1 8SD

Peter Bradley
Chief Executive Officer

AGENDA

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1. Welcome & Apologies	
2. Minutes of the Part I meeting held on 28 July 2009	1
To approve the minutes of the meeting held on 28 July 2009	
3. Minutes of the Part II meeting held on 28 July 2009	2
To receive a synopsis of the Part II meeting held on 28 July 2009	
4. Matters Arising	3
4.1 Minute 67/09 (57/09) Board effectiveness review	PB Oral report
4.2 Minute 77/09 Balanced scorecard report	MD 4
To receive a presentation on the balanced scorecard report.	
5. Formal reports from sub-committees	
5.1 Audit Committee	
To receive the minutes of the meeting held on 8 June 2009 and to note the oral report of the meeting held on 15 September 2009	
	CS 5
5.2 Clinical Governance Committee	
To receive the minutes of the meeting held on 27 July 2009	
	BM 6
6. Chairman's Update	RH Oral report
7. Report of Chief Executive Officer	PB 7
8. Report of Finance Director	MD 8
9. Report of Medical Director	FM 9
10. Winter Planning and Flu Preparedness	MF 10
10.1 To note the arrangements for Winter Planning;	
10.2 To receive a summary statement concerning Pandemic Flu management and to approve the declaration of readiness.	

11.	Declaration on safeguarding Vulnerable Children	FM	11
	To receive a progress report and to approve the declaration on safeguarding arrangements.		
12.	CQC Inspection on the prevention and control of infections	FM	12
	To note the CQC inspection report and the action plan.		
13.	Finance and governance declarations 2009/10 – NHS London	MD/SA	13
	To note the governance declaration for 1 st quarter 2009/10 and to approve the declarations for 2 nd quarter		
14.	Freedom Of Information Act Policy	PS	14
	To approve the updated policy.		
15.	Policy on the development of procedural documents	SA	15
	To approve the updated policy.		
16.	Service Improvement Programme:		
16.1	Programme Update	KJ	16
16.2	CAD 2010	PS	17
17.	Application process for becoming an NHS Foundation Trust		
17.1	To receive the final report on feedback from the consultation process	AP	18
17.2	To receive a progress report on the application process and the next steps, including:	SA	19
	▪ Long term financial model & financial assumptions	MD	Presentation
	▪ Membership Strategy – for approval	SA	20
	▪ Constitution	SA	21
	▪ Governance Arrangements	SA	22
18.	Training Plan	CH	23
	To note the training plan.		
19.	Business Cases for approval	MD	24
19.1	Lease of Ambulances		
19.2	Silvertown Olympic Site		
20.	Report of Trust Secretary	SA	25

21.1 To note the 2009/10 Register of Interests for Directors

21.2 To note the committee programme for 2010

21.3 To note the plans to review the format and level of papers for meetings of the
Trust Board and Service Development Committee SA Oral

21. Questions from Members of the Public

22. Any Other Business

23. Date of next meeting

The next Trust Board meeting will be held on Tuesday 24 November 2009 at 10.00am at LAS Headquarters, 220 Waterloo Road, London SE1 8SD.

There will be a meeting of the Service Development Committee on Tuesday 27 October 2009.