



Ref: 0662

Request:

Received: 08/03/2010

Under your policy I wish to make the following Freedom of Information (FOI) request which I believe falls within the remit of information that is disclosable. Please confirm receipt of this request, and let me know if you have any need for clarification.

1. Details and copies of all risk assessments for the Medic Response Teams (MRT, as previously known as Forward Incident Teams) and Casualty Retrieval Teams deployed at large events such as Notting Hill Carnival, New Years Eve etc.
2. Details and copies of the role descriptions and all other similar documentation for the role of MRT
3. Details and copies of the training plan, CPD requirements and fitness requirements/assessments for members of MRT.
4. Details of the current and future strategy for the deployment of all medical resources at large events including Notting Hill Carnival and New Years Eve including future development of MRT.



Response:

Responded: 29/03/2010

Dear

Thank you for your request for information, placed under the Freedom of Information Act (2000) (FOIA).

I set out below the Trust's response against the specific components of your request. I should however make it clear that our programme is subject to post implementation review and is likely to be amended as it evolves.

1. See attachments re Risk Assessments for Notting Hill Carnival and New Years Eve. See also 4 below as some elements have been redacted.
2. See attachments re internal adverts, aims and purposes of the training course. Please note that this is relatively recent initiative and is subject to evaluation and review. There is no distinct Job Description (JD) as the requirements are indicated in the EMT and Paramedic JD.
3. Please see attachments re training plan/syllabus – this is again currently under review although we have delivered the first set of training. Essentially, the requirement is that a post holder must be operationally fit for duty.
4. As far as material relating to strategy or tactics involving past, current and future deployments of medical resources including MRT, Section 24 exemption applies in that we take the view that operational information about these arrangements is exempt for the purpose of safeguarding national security. We are aware that the exemption claimed under Section 24 is qualified and is therefore subject to a 'public interest' assessment. We have considered this as follows: It would not be in the public interest to disclose this information as it could be used in the future to undermine the efficiency of emergency services operations or in the planning of terrorist attacks. This should be measured against the public interest in promoting awareness of emergency preparedness. Following consideration of these matters, the Trust has concluded that the public interest in maintaining the exemption outweighs the public interest in disclosure.

I do hope this information will be of assistance. I am however obliged to advise you that if you are dissatisfied with the Trust's response to your request you have a right to complain to the Trust and should set out your concerns to Mr Peter Suter, Director of Information Management & Technology, London Ambulance Service NHS Trust, 220 Waterloo Road, London SE1 8SD. If you then still remain dissatisfied, you have a right under Section 50 of the FOIA to seek a determination from the Information



Commissioner on whether the Act has been properly applied by the Trust. For more information, please see www.ico.gov.uk

Yours sincerely

Gary Bassett

Head of Patient Experiences
London Ambulance Service NHS Trust



Attachment

**London Ambulance Service NHS Trust
MRT Aim & Purpose**

Aim & Purpose of MRT Training Courses

To produce LAS accredited training course for all levels of clinical staff who may have to operate in dense crowds as part of a pre-planned response.

To ensure the continuing good health, safety and well being of all trust staff that are deployed on operation duties in this environment.

To ensure that all staff are fully insured to undertake the training by completing relevant risk assessments and formulate approved training syllabi.

To develop best practice models of methods of operating in the dense crowd environment.

To develop specific protective and communications equipment that is operational and fit for purpose, future proofing it as required.



LONDON AMBULANCE SERVICE NHS TRUST

JOB DESCRIPTION – EMERGENCY MEDICAL TECHNICIAN

- Directorate:** A&E Operations.
- Job Title:** EMT
- Pay Band:** Band 4
- Reports to:** Ambulance Operations Manager and/or Duty Station Officer.
- Internal Relationships:** EOC staff, EMTs and Paramedics, Team Leaders, Training Officers.
- External Relationships:** Patients, service users, general public, Police, Fire Service, GPs, all grades of Doctors, Nursing and other Health professionals and social care services.
- Job Summary:** Responsible for the care, assessment, diagnosis, treatment and movement of patients in and out of hospital in emergency and non-emergency situations across a wide range of patient groups and in a wide range of difficult settings.
- Hours of Work:** Determined by employment contract and roster.

MAIN DUTIES AND RESPONSABILITIES:

1. CLINICAL

- 1.1. Ensure both personal and vehicle readiness and availability to attend cases of accident and sudden illness, urgent, special or planned patient journeys.
- 1.2. Maintain regular communication and Control Services regarding updates and changes to personal and/or vehicle availability and movements. Indicates availability status of Ambulance by use of CAS System. (Computer Aided Dispatch)
- 1.3. Conduct Patient assessment, including interpretation of 12-lead ECG when appropriate. Select and apply in each instance the appropriate patient care procedures in accordance with the current Institute of Health and Care Development (IHCD) Ambulance Service Basis Training Manual, Joint Royal Colleges Ambulance Liaisons Committee (JRCALC), Clinical practice guidelines and appropriate London Ambulance Service NHS Trust (LAS) policies and procedures.
- 1.4. Complete and maintain a full and accurate clinical record for all patients, with particular emphasis on patient observations, treatment given, drug administration and eventual patient destination. To communicate highly sensitive medical information in distressing circumstances to the Patient and relatives where appropriate whilst promoting understanding of the presenting medical condition and providing advice and reassurance with empathy professionalism assertiveness and tact.
- 1.5. Undertake duties as a fast/single responder, conducting specialist patient assessment and selecting appropriate treatment regimes/pathways relevant to the presenting condition/incident.



- 1.6. Other tasks reasonably and normally incidental to the job are set out in Service policies and procedures.
- 1.7. As appropriate dispense POMS (Restricted Drugs). Responsible for the use, movement and security of drug stocks.
- 1.8. Liaise with other health professionals and communicate complex patient information to all levels both internally and externally.
- 1.9. Interact with, persuade and reassure extremely distressed, emotional or mentally disturbed persons.
- 1.10. If appropriate, based on a continuing assessment of patient needs and if local protocols are in place, convey patient to an appropriate hospital or treatment centre.

2. VEHICLES

- 2.1. Drive all relevant vehicle types operated by the Service as required, in accordance with current road traffic law and any specialist training given. e.g. IHCD Advanced Driving Training.
- 2.2. Check allocated vehicles and equipment prior to use, ensuring that they are clean and ready for use, fully equipped, and that all equipment is functioning in accordance with Service policies and procedures.
- 2.3. At the start and completion of duty carry out vehicle inspections ensuring all defects, deficiencies and accident damaged are reported in accordance with Service procedures.

3. ADMINISTRATION

- 3.1. Complete and submit all necessary reports and notifications as required by the Trust's Operational, Clinical, Health & Safety (and other relevant) policies and procedures, and alert operational management if Policies or Strategies adversely affect users of the Service.
- 3.2. Record details and maintain records of passengers, journeys, vehicle refuelling and duty hours in accordance with Service policies and procedures.
- 3.3. Compile accurate reports on accidents, untoward incidents, vehicle serviceability and equipment requirements as necessary in accordance with Service policies and procedures.
- 3.4. When required, attend HM courts for the purpose of giving evidence.
- 3.5. Contribute to the development of Drugs, Treatments by completion of survey forms etc.

4. RESOURCING

- 4.1. Be available for duty in accordance with shifts planned by Resource Centres and/or station management team.



- 4.2. As required and in accordance with service agreements, respond to requests from Resource Centres, station management teams and/or Ambulance Control to change planned working hours or location to ensure optimum cover and utilisation of vehicles and training staff.

5. TRAINING, EDUCATION AND DEVELOPMENT

- 5.1. Attend education and development courses that are mandatory for maintenance of professional qualifications, or which the Trust deems necessary for individual and/or organisational development.
- 5.2. Identify and seek Trust support for relevant professional development opportunities necessary to maintain and improve clinical competence.
- 5.3. Identify developmental opportunities within the work context and take part in activities which lead to personal and professional development.
- 5.4. Develop and maintain a Personal Development Plan, and participate in Personal Development Review processes including workplace reviews and clinical supervision.
- 5.5. Maintain and take responsibility for standards of personal and career development, including participation in LAS' Continuing Professional Development (CPD) initiatives and processes, contributing to the Service's clinical effectiveness.

6. SECURITY

- 6.1. An appropriate, accept responsibility for the security of Trust property and facilities, including stations, vehicles and equipment.
- 6.2. Responsible for the safe keeping of Patients' property, valuables etc, where the patient is incapable of performing this function.

7. PROFESSIONAL STANDARDS

- 7.1. Maintain high professional standards of personal behaviour and appearance in accordance with the service's Vision and Values, Dress Code and other policies and procedures.
- 7.2. Contribute towards maintaining the cleanliness and high professional standard of vehicles, equipment and the workplace.

8. SUPERVISORY DUTIES

- 8.1. Subject to their own level of competency and stage of their career, the postholder is responsible for monitoring the actions, clinical interventions and treatments carried out by other LAS Staff or third parties, ensuring compliance with and adherence to the Institute of Health and Care Development (IHCD) Basic Training Manual, Joint Royal Colleges Ambulance Liaison Committee (JRCALC) National Clinical Guidelines and Policies and Procedures of the Service. The presence of higher qualified healthcare professionals may have a bearing on the degree of responsibility expected.
- 8.2. Accept clinical responsibility when working alongside EMT1 and/or EMT2.
- 8.3. Plan, organise and manage an incident scene involving multi-agency emergency services with multiple casualties with different medical needs and constantly changing



priorities. Able to organise and co-ordinate the actions of others to ensure optimum outcome for the Patient/s.

9. MAJOR INCIDENTS

- 9.1. Undertake duties in relation to major incidents which may require call out when off duty in accordance with the Trust's Major Incident Procedure.

10. SERVICE EQUIPMENT

- 10.1. Operate Service equipment in accordance with Service procedures and manufacturers instructions.
- 10.2. Carry out tasks relating to the testing and evaluation of Services and Equipment as required.

11. CONFIDENTIALITY

- 11.1. Maintain confidentiality in relation to personal data held for colleagues and patients, ensuring that it is processed lawfully; not for the purpose other than that for which it was obtained; is relevant to that purpose; is retained for no longer than is necessary; is processed in accordance with the rights of the subject to access and accuracy; and is protected from accidental loss or damage in accordance with the requirements of the Data Protection Acts, and records management guidance.
- 11.2. Maintain confidentiality of patient-identifiable personal data using a non-identifiable alternative, where practicable, and limiting access on a strictly need to know basis in accordance with the responsibilities of the Trust's Caldicott Guardian.

12. RISK

- 12.1. Accept personal responsibility for contributing to the Trust's management of risk, including the reasonable avoidance of any action which would knowingly cause unacceptable risk to self, others, or to the trust.
- 12.2. As far as is reasonably practicable attempt to prevent other people from undertaking tasks or actions which would knowingly cause risks to self, others, or to the Trust, in the awareness of potential and actual exposure to conflict involving both Physical and Verbal Abuse.
- 12.3. Identify and report actual or potential hazards/risks in the work environment in accordance with Trust policies, and take immediate action to minimise risks where it is reasonably practicable to do so.
- 12.4. Identify and report to the appropriate authority incidents of risk, neglect, abuse or endangerment to vulnerable adults or children.
- 12.5. Follow LAS policy on use of PPE (Personal Protective Equipment) e.g. Stab Vests, Hi-Visibility Clothing, Gloves, Visors etc.
- 12.6. Awareness of and compliance with Health and Safety Regulations.



Emergency Medical Technician Person Specification

Listed below are the key requirements needed to perform in this role. Candidates will be assessed against these criteria.

Note: The letters in the narrow columns indicate at what stage in the recruitment process the criteria will be measured: A= Application Form; T= Tests; Tr = LAS Training; I= Interview; R = References; OH = Occupational Health Assessments.

| <u>Criteria</u> | <u>Essential</u> | |
|---|--|----------|
| <u>Education</u> | Successful completion of full ICHD Technician training programme (including LAS modules for London Underground, Airport major incidents, Vulnerable adults, LFB liaison, Diversity etc) | A, I, Tr |
| <u>Employment</u> | Stable education/employment record | A, I |
| <hr/> | | |
| <u>Physical Requirements</u> | | |
| • Age | Candidates aged above 45 will be considered subject to Occupational Health medical assessment due to the physical nature of the work. | A, OH |
| • Eyesight | Must meet standard required for PCV license | T |
| • General | Post-holders should be in good general health, physically fit, with good eyesight at least conforming to Public Service Vehicle Regulations and able to carry out manual handling including such lifting and manoeuvring of heavy patients and equipment as is within the ability of the post-holder with such equipment and assistance as may be available. Must be able to pass Occupational Health medical assessment to the standard required for PCV License. | T, OH |
| | Must have acceptable level in sickness absence, in accordance with standards set out in LAS policies. | A, I, R |
| • Build | Weight proportional to height (Checked against Body mass Index Chart) | T |
| <hr/> | | |
| <u>Skills/ Knowledge & Experience</u> | Interpersonal communication and social skills (Including non verbal) | A, I |
| | Adaptability and flexibility when dealing with others | A, I |
| | Potential and willingness for organisational change | I |
| | Demonstrable ability to handle stressful/sensitive situations with tact, diplomacy and assertiveness. | A, I |
| | Demonstrable ability to work on own initiative | A, I |
| | Potential and willingness for personal change with the ability and commitment to learn new skills | A, I |
| | Understanding of the ability to interact effectively with people from diverse backgrounds | I |



Good verbal and written communication skills A, T, I

Personal Qualities

- Motivation Understanding of the real nature of the work involved and the London Ambulance Service (LAS) A, I

Must be able to undertake rotating shifts covering 24 hours a day, including shift changes at short notice whilst on relief duty. I

Understanding the need for and comply with the dress code and other service policies and procedures I

Flexibility in relation to shift and job demands I
- Emotional Maturity including self discipline A, I

Driving License & Experience Must have held full manual license for minimum of 2 years A, T

Licence must be current, valid in the UK, cover vehicles of Category C1 (over 3,500kg in weight), with no more than 3 points. Your license will then be assessed based on the conviction codes to decide if acceptable. A, T

No previous convictions for driving under the influence of alcohol. A, I

Criteria

Desirable

Skills, Knowledge & Experience Knowledge of Health and Safety issues A, I

Driving Licence & Experience

Institute of Advanced Motorists or any other professional driving qualification e.g. PCV licence A

Experience of driving large vehicles of C1 category or above A, T

Driving experience in London or other large cities A

Other

No serious criminal convictions
All applicants will be subject to a Criminal Records “Disclosure” A, I



LONDON AMBULANCE SERVICE NHS TRUST

JOB DESCRIPTION – PARAMEDIC

| | |
|--------------------------------|---|
| Directorate: | A&E Operations. |
| Job Titles: | Paramedic |
| Grade: | AfC Band 5 |
| Reports to: | Ambulance Operations Manager and/or Duty Station Officer |
| Internal Relationships: | EOC staff, EMTs and Paramedics, Team Leaders, Training Officers. |
| External Relationships: | Patients, service users, general public, Police, Fire Service, GPs, all grades of Doctors, Nursing and other Health professionals and social care services. |
| Job Summary: | Responsible for providing Paramedic care, assessment, diagnosis, treatment and movement of patients in and out of hospital in emergency and non-emergency situations across a wide range of patient groups and in a wide range of difficult settings. |
| Hours of Work: | Determined by employment contract and roster |

MAIN DUTIES AND RESPONSIBILITIES:

1. CLINICAL

- 1.1. Ensure both personal and/or vehicle readiness and availability to attend cases of accident and sudden illness, urgent, special or planned patient journeys.
- 1.2. Maintain regular communication with Control Services regarding updates and changes to personal and/or vehicle availability and movements. Indicates availability status of Ambulance by use of CAD System (Computer Aided Dispatch).
- 1.3. Conduct patient assessment, including interpretation of 12-lead ECG when appropriate. Select and apply in each instance the appropriate patient care procedures in accordance with the current Institute of Health and Care



Development (IHCD) Ambulance Service Basic Training Manual, IHCD Paramedic training manual, Joint Royal Colleges Ambulance Liaisons Committee (JRCALC), Clinical practice guidelines and appropriate London Ambulance Service NHS Trust (LAS) policies and procedures.

- 1.4. Complete and maintain a full and accurate clinical record for all patients, with particular emphasis on patient observations, treatment given, drug administration and eventual patient destination. To communicate highly sensitive medical information in distressing circumstances to the Patient and relatives where appropriate whilst promoting understanding of the presenting medical condition and providing advice and reassurance with empathy professionalism assertiveness and tact.
- 1.5. Undertake duties as a fast/single responder, conducting specialist patient assessment and selecting appropriate treatment regimes/pathways relevant to the presenting condition/incident.
- 1.6. Other tasks reasonably and normally incidental to the job are set out in Service policies and procedures.
- 1.7. As appropriate dispense of POMS (Restricted Drugs). Responsible for the use, movement and security of drug stocks.
- 1.8. Liaise with other health professionals and communicate complex information to all levels both internally and externally.
- 1.9. Interact with, persuade and reassure extremely distressed, emotional or mentally disturbed persons.
- 1.10. If appropriate, based on a continuing assessment of patient needs and if local protocols are in place, convey patient to an appropriate hospital or treatment centre.

2. VEHICLES

- 2.1 Drive all relevant vehicle types operated by the Service as required, in accordance with current road traffic law and any specialist training given, e.g IHCD Advanced driving training.
- 2.2 Check allocated vehicles and equipment prior to use, ensuring that they are clean and ready for use, fully equipped, and that all equipment is functioning in accordance with Service policies and procedures.
- 2.3 At the start and completion of duty carry out vehicle inspections ensuring that all defects, deficiencies and accident damage are reported in accordance with Service procedures.



3. ADMINISTRATION

- 3.1 Complete and submit all necessary reports and notifications as required by the Trust's Operational, Clinical, Health & Safety (and other relevant) policies and procedures and alert operational management if Policies or Strategies adversely affect users of the Service
- 3.2 Record details and maintain records of passengers, journeys, vehicle refuelling and duty hours in accordance with Service policies and procedures.
- 3.3 Compile accurate reports on accidents, untoward incidents, vehicle serviceability and equipment requirements as necessary in accordance with Service policies and procedures.
- 3.4 When required, attend HM Courts for the purpose of giving evidence.
- 3.5 Contribute to the development of Drugs, Treatments by completion of survey forms etc

4. RESOURCING

- 4.1 Be available for duty in accordance with shifts planned by Resource Centres and/or station management team.
- 4.2 As required and in accordance with service agreements, respond to requests from Resource Centres, station management teams and/or Ambulance Control to change planned working hours or location to ensure optimum cover and utilisation of vehicles and staff.

5. TRAINING, EDUCATION AND DEVELOPMENT

- 5.1 Attend education and development courses that are mandatory for maintenance of professional qualifications, or which the Trust deems necessary for individual and/or organisational development. Attend Recertification and Clinical Audit courses as required.
- 5.2 Identify and seek Trust support for relevant professional development opportunities necessary to maintain and improve clinical competence.
- 5.3 Identify developmental opportunities within the work context and take part in activities which lead to personal and professional development.
- 5.4 Develop and maintain a Personal Development Plan, and participate in Personal Development Review processes including workplace reviews and clinical supervision.



5.5 Maintain and take responsibility for standards of personal and career development, including participation in LAS Continuing Professional Development (CPD) initiatives and processes, contributing to the Service's clinical effectiveness.

5.6 Maintain CPD portfolio

6. SECURITY

6.1 As appropriate, accept responsibility for the security of Trust property and facilities, including stations, vehicles and equipment.

6.2 Responsible for the safe keeping of Patients' property, valuables etc, where the patient is incapable of performing this function.

7. PROFESSIONAL REGISTRATION & STANDARDS

7.1 Maintain high professional standards of personal behaviour and appearance in accordance with the service's Vision and Values, Dress Code and other policies and procedures.

7.2 Maintain professional registration as a Paramedic through the Health Professions Council (HPC) or any succeeding body.

7.3 Exhibit standards of personal and professional conduct and performance as required by HPC or its succeeding bodies.

7.4 Contribute towards maintaining the cleanliness and high professional standard of vehicles, equipment and the workplace.

8. SUPERVISORY DUTIES

8.1 Subject to their own level of competency and stage of their career, the postholder is responsible for monitoring the actions, clinical interventions and treatments carried out by other LAS Staff or third parties, ensuring compliance with and adherence to the Institute of Health and Care Development (IHCD) Basic Training Manual, Joint Royal Colleges Ambulance Liaison Committee (JRCALC) National Clinical Guidelines and Policies and Procedures of the Service. The presence of higher qualified healthcare professionals may have a bearing on the degree of responsibility expected.

8.2 Accept clinical responsibility for patients when working with other lesser qualified staff.



- 8.3 Plan, organise and manage an incident scene involving multi-agency emergency services with multiple casualties with different medical needs and constantly changing priorities. Able to organise and co-ordinate the actions of others to ensure optimum outcome for the Patient/s.

9. MAJOR INCIDENTS

- 9.1 Undertake duties in relation to major incidents which may require call out when off duty in accordance with the Trust's Major Incident Procedure.

10. SERVICE EQUIPMENT

- 10.1 Operate Service equipment in accordance with Service procedures and manufacturers instructions.
- 10.2 Carry out tasks relating to the testing and evaluation of Services and Equipment as required.

11. CONFIDENTIALITY

- 11.1 Maintain confidentiality in relation to personal data held for colleagues and patients, ensuring that it is processed lawfully; for no purpose other than that for which it was obtained; is relevant to that purpose; is retained for no longer than is necessary; is processed in accordance with the rights of the subject to access and accuracy; and is protected from accidental loss or damage in accordance with the requirements of the Data Protection Act (as amended), and records management guidance.
- 11.2 Maintain confidentiality of patient-identifiable personal data using a non-identifiable alternative, where practicable, and limiting access on a strictly need to know basis in accordance with the responsibilities of the Trust's Caldicott Guardian.

12. RISK

- 12.1 Accept personal responsibility for contributing to the Trust's management of risk, including the reasonable avoidance of any action which would knowingly cause unacceptable risk to self, others, or to the Trust.



- 12.2 As far as is reasonably practicable attempt to prevent other people from undertaking tasks or actions which would knowingly cause risks to self, others, or to the Trust, in accordance with Trust policy and training.
- 12.3 Identify and report actual or potential hazards/ risks in the work environment in accordance with Trust policies, and take immediate action to minimise risks where it is reasonably practicable to do so.
- 12.4 Identify and report to the appropriate authority incidents of risk, neglect, abuse or endangerment to vulnerable adults and children.
- 12.5 Follow LAS policy on use of PPE (Personal Protective Equipment) e.g. Stab Vests, Hi- Visibility Clothing, Gloves, Visors etc.
- 12.6 Awareness of and compliance with Health and Safety Regulations.

Paramedic Person Specification

Listed below are the key requirements needed to perform in this role. Candidates will be assessed against these criteria.

Note: The letters in the narrow columns indicate at what stage in the recruitment process the criteria will be measured: A = Application Form; T = Tests; Tr = LAS Training; I = Interview; R = References; OH = Occupational Health Assessment; Reg = Registration Papers

| <u>Criteria</u> | <u>Essential</u> | |
|------------------------------|--|------|
| <u>Education</u> I, Tr | Successful completion of full ICHD Paramedic training programme (including LAS modules for London Underground, Airport major incidents, Vulnerable adults, LFB liaison, Diversity etc) or if external applicant-successful completion of a HPC approved paramedic programme and experience of practice in the last 12 months | A, |
| <u>Professional</u> | Registered Paramedic (HPC) Reg | |
| <u>Employment</u> | Stable education/employment record | A, I |
| <hr/> | | |
| <u>Physical Requirements</u> | | |
| • Eyesight | Must meet standard required for PCV licence | T |
| • General | Post-holders should be in good general health, physically fit, with good eyesight at least conforming to Public Service | |



| | | |
|---------------------------------------|---|--------------|
| | Vehicle Regulations and able to carry out manual handling including such lifting and manoeuvring of heavy patients and equipment as is within the ability of the post-holder with such equipment and assistance as may be available. Must be able to pass Occupational Health medical assessment to the standard required for PCV Licence | T, OH |
| I, R | Must have acceptable level of sickness absence, in accordance with standards set out in LAS policies | A, |
| • Build | Weight proportional to height (Checked against Body mass Index chart) | T |
| <hr/> | | |
| <u>Skills/ verbal)</u> | Interpersonal communication and social skills (including non | |
| <u>Knowledge & Experience</u> | Adaptability and flexibility when dealing with others | A, I A, I |
| | Potential and willingness for organisational change | A, I |
| | Demonstrable ability to handle stressful/sensitive situations with tact, diplomacy and assertiveness | A, I |
| | Demonstrable ability to work on own initiative | A, I |
| | Potential and willingness for personal change with the ability and commitment to learn new skills | A,I |
| | Understanding of and ability to interact effectively with people from diverse backgrounds | A, I |
| | Good verbal and written communication skills | A, |
| T, I | | |
| <hr/> | | |
| <u>Personal Qualities</u> | | |
| • Motivation | Understanding of the real nature of the work involved and the London Ambulance Service (LAS) | A,I |
| | Must be able to undertake rotating shifts covering 24 hours a day, including shift changes at short notice whilst on relief duty. | I |



Understand the need for and comply with the dress code and other service policies and procedures

I

Flexibility in relation to shift and job demands

I

- Emotional Maturity including self discipline

A, I

Driving

A, T

Licence and Experience

A, T

Must have held full manual licence for minimum of 2 years

Licence must be current, valid in the UK, cover vehicles of

Category C1 (over 3,500kg in weight), with no more than 3 points. Your licence will then be assessed based on the conviction codes to decide if acceptable.

No previous convictions for driving under the influence of alcohol.

A, I

Criteria

Desirable

Skills, Knowledge & Experience

A, I

Knowledge of Health and Safety issues

Driving Licence

A

& Experience

A, T

A

Institute of Advanced Motorists or any other professional driving qualification e.g. PCV licence

Experience of driving large vehicles of C1 category or above

Driving experience in London or other large cities

Other

check

No serious criminal convictions

All applicants will be subject to a Criminal Records Bureau

A, I



London Ambulance Service NHS Trust
Medical Response Team Module 1

VENUE

| Role | Name | Initials | Contact Number | Email |
|-----------------|------|----------|----------------|-------|
| Facilitator | | | | |
| Directing Staff | | | | |
| Directing Staff | | | | |
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| Directing Staff | | | | |
| Directing Staff | | | | |
| Administrator | | | | |



Monday 1st June 2009 – day 1

| Time | Session title | Session detail | Facilitator | Notes/Comments |
|------|--|----------------|-------------|--------------------------|
| 0800 | Registration & Refreshments | • | | |
| 0830 | Welcome | • | | All DS's to be available |
| 0900 | <i>Introduction to MRT</i> | • | | |
| 1030 | <i>Team allocation and Refreshment Break</i> | | | |
| 1045 | <i>Equipment</i> | • | | |
| 1200 | <i>Crowd Dynamics</i> | • | | |
| 1230 | <i>Lunch</i> | | | |
| 1300 | <i>Communications</i> | • | | |
| 1400 | <i>Carry Sheet Drills</i> | • | | |
| 1500 | <i>Refreshment Break</i> | | | |
| 1515 | <i>Incident Stance</i> | • | | |
| 1530 | <i>Incident Stance</i> | • | | |
| 1545 | <i>Incident Stance</i> | • | | |
| 1600 | <i>Incident Stance</i> | • | | |
| 1615 | Plenary & QA Session | | | |
| 1700 | Closure | | | |



Tuesday 2nd June 2009 - day 2

| Time | Session title | Session detail | Facilitator | Notes/Comments |
|------|--|----------------|-------------|--------------------------|
| 0900 | Welcome | • | | All DS's to be available |
| 0915 | <i>Admin & Debrief</i> | • | | |
| 1000 | <i>Team allocation and Refreshment Break</i> | | | |
| 1030 | <i>Equipment Issue</i> | • | | |
| 1100 | <i>Triage Sieve & Sort</i> | • | | |
| 1230 | <i>Lunch</i> | | | |
| 1315 | <i>Communications Practical</i> | • | | |
| 1400 | <i>Documentation</i> | • • | | |
| 1415 | <i>MRT support to ECP's</i> | • | | |
| 1430 | <i>Refreshment Break</i> | | | |
| 1445 | <i>Interagency Operations</i> | • | | |
| 1515 | <i>Incident Stance</i> | • | | |
| 1530 | <i>Incident Stance</i> | • | | |
| 1545 | <i>Incident Stance</i> | • | | |
| 1600 | <i>Incident Stance</i> | • | | |
| 1615 | <i>Plenary & QA Session</i> | | | |
| 1700 | <i>Closure</i> | | | |

Notes

1. Must be in possession of a LAS ID card at all times
2. Dress code for the entire course is operational uniform to include full personal issue PPE
3. Tea, coffee and lunch breaks are flexible and may be changed to better suit the training sessions on the day
4. There will be elements of role play and practical exercises during the training programme