



Ref: 0658

**Request:**

Received: 02/03/2010

Query:

As part of a benchmarking exercise I am undertaking relating to accounts payable, could you please supply the following information

- The number of WTE accounts payable staff the service has and whether this number includes a team leader
- Whether supplier invoices are processed in house or by Shared Business Services
- What type of procurement system does the service use, manual or electronic

**Response:**

Responded: 10/03/2010

Dear

Thank you for your request for information, placed under the Freedom of Information Act (2000) (FOIA). I set out below the Trust's response.

1. We have 5 WTE, including a team leader but this is due to reduce by at least 1 WTE early in the new financial year when Optical Character Recognition of supplier invoices is implemented.
2. Invoices are processed 'in house'.
3. We use an electronic procurement system (Integra)

Yours sincerely

Gary Bassett  
Head of Patient Experiences  
London Ambulance Service NHS Trust