



Initial Screening Tool

Title of policy/service/function/procedure/programme/ or strategy being assessed: *Single Crewing Policy (OP/034)*

(Please remember that even informal policies & procedures need to be impact assessed.)

Is it new or revised

(If revised, please attach a copy of the original Equality Impact Assessment.) – *Not Available*

Senior Manager Responsible: *Nic Daw*

Department *Patient Transport Service*

Section *N/A*

EQUALITY IMPACT ASSESSMENT SCREENING TEAM

Name	Department	Role
<i>Nic Daw</i>	<i>PTS</i>	<i>Head of PTS</i>
<i>Jason Challen</i>	<i>PTS</i>	<i>Practice Learning Manager</i>
<i>John Comerford</i>	<i>PTS</i>	<i>Deputy Head of PTS</i>
<i>John Hugins</i>	<i>PTS</i>	<i>Business Manager</i>
<i>Graeme Dunn</i>	<i>PTS</i>	<i>Finance Manager</i>

Date of screening *17/01/11*

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Date: 02/08/2010	Owner: Equality and Inclusion



Please summarise below the aims and objectives of this policy/service/function etc. including any intended outcomes.

The purpose of this policy is to provide clear guidance to all employees of the LAS who are involved in providing non-emergency patient transport:

- as to when single, double or multiple crews should undertake patient journeys; and*
- the procedure to be followed when the resources allocated to carry out a patient journey are found to be inappropriate.*

The policy aims to ensure that the health and safety of both crews and patients are maintained at all times.

Please state below who is intended to benefit from this policy/service/function etc. and in what way.

This policy is intended to benefit:

- Staff – By providing clear guidance on the actions required if they feel that a patients mobility has been incorrectly booked*
- Patients – Continued use of this policy will ensure that all bookings are correct and consequently allow for the correct resources being planned*
- Customers – Greater validation of the correct mobility and continued updating will reduce the level of abortive journeys thus reducing cost*

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Please state in the table below whether the policy/service/function etc. could have any potential impact on any of the equality strand groups, whether service users, staff or other stakeholders

Equality Strand Group	Is there likely to be a positive or neutral impact in regard to:	If the impact is adverse, can this be justified on the grounds of promoting equality of opportunity for an equality strand group or for another reason?
Age	<i>Positive</i>	
Disability	<i>Positive</i>	
Gender	<i>Neutral</i>	
Race	<i>Neutral</i>	
Religion or Belief	<i>Neutral</i>	
Sexual Orientation	<i>Neutral</i>	

Please provide and summarise below any relevant evidence for your declaration above – this could include for example the results of specific consultations, complaints or compliments, customer satisfaction or other surveys, service monitoring and take-up, comments from stakeholders and demographic data.

An increase in the validity of mobility data will lead to an increase in the correct level of resource being deployed first time, thus reducing the instances of patients being late or having to reschedule hospital appointments. This impact will be seen most significantly in those groups with mobility needs such as the elderly and those with a disability.

Are there any gaps in the evidence you have which make it difficult for you to determine whether there would be an adverse impact?

No Yes

If yes, please state below how you intend to acquire this evidence and your timescales for doing so.

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London Ambulance Service



NHS Trust

N/A

If you have identified a positive or negative potential impact for any equality strand group, which is not legal or justifiable, then you must complete a full Equality Impact Assessment. Please insert below any issues you have identified/recommendations for the full Equality Impact Assessment.

Name of Director: Michael Dineen

Signature:

Date: 18/1/2011.

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